



HELLENIC REPUBLIC

CAPITAL MARKET COMMISSION

**INFORMATION ABOUT APPLICATIONS AND SUPPORTING DOCUMENTS
REQUIRED FOR THE EXEMPTION FROM THE PARTICIPATION IN THE
SUITABILITY CERTIFICATION EXAMS**

(article 15 of decision 18/809 / 21.2.2018 of the Board of Directors of the Hellenic Capital Market Commission «Suitability Certification of natural persons providing services in accordance with the provisions of article 93 of law 4514/2018 (Government Gazette A' 14 / 30.1.2018) »)

1. Application form for exemption from the participation requirement in the exams

for suitability certification, with recent photo in color signed by the candidate himself or the company for which the candidate works or cooperates with.

2. **Solemn declaration by the candidate** (under Article 8 of Law 1599/86) with verification of the authenticity of his signature concerning the non-initiation of disciplinary proceedings against him / her and the non-imposition of sanctions for any offence of capital market legislation.

3. a **Detailed Curriculum Vitae** of candidate.

4. **copies of qualifications** in accordance with Article 1 of Law 4250/2014.

5. **Official translation of the foreign degree** (a certified copy of the foreign degree and its certified translation shall be submitted).

6. **Receipt/Deposit of payment of the certification fee**. The certification fee amounting to 100 euros shall be payable to the account of the Hellenic Capital Market Commission at the Bank of Greece (IBAN: GR 59010 0024 0000000000 262154).

Attention: *The candidates are kindly requested to pay attention to the following guidelines concerning the certificate fee:*

α) a stamp payment of 2.4% is further required on the amount of 100 Euros.

b) It is required to indicate the candidate's name on proof of deposit, even if the amount is paid by the company for which the candidate works or cooperates with.

The application form is considered complete and acceptable by the Hellenic Capital Commission only if it is fully and correctly completed, signed (by the company or the candidate) and is accompanied by all the required supporting documents, mentioned above. Once the deadline for submitting supporting documents has expired, the application form submitted will not be accepted regardless of the reason for non-timely submission.

The application form with the required supporting documents will be submitted to the Protocol of the Hellenic Capital Market Commission electronically at the address info@cmc.gov.gr or by postal mail to 1, Kolokotroni & Stadiou Str., 105 62 Athens, in order to receive an incoming correspondence protocol number.